****

**Affix your recent self**

**3 x 4 cm photograph**

**in this box.**

**FULBRIGHT FOREIGN LANGUAGE   
TEACHING ASSISTANT (FLTA) PROGRAM**

**PRELIMINARY APPLICATION FORM**(PLEASE TYPE, DO NOT WRITE)

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **PERSONAL INFORMATION** | | | | | | |
| Complete the information | | | | | | |
| **Name :** (similar to passport/ID) |  | | | | | |
| **Citizenship :** |  | | | | | |
| **Place of birth :** |  | | | | | |
| **Date of birth :** |  | | | | | |
| **Mailing Address\* :** |  | | | | | |
|  |  | | | | | |
|  |  | | | | | |
|  | **City:** |  | | **Province:** | | |
|  | **Country:** |  | | **Zip Code:** | | |
| **✆Home :** |  | | **✆Cell-phone :** | |  | |
| **E-mail :** |  | | | | |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Institution :** |  | | | | |
| **Work Address :** |  | | | | |
|  |  | | | | |
|  |  | | | | |
|  | **City:** |  | | **Province:** | |
|  | **Country:** |  | | **Zip Code:** | |
| **✆Office :** |  | | **Fax :** | |  |
| **E-mail :** |  | | | |  |

\* Provide the current address, if it is different than the ID. DO NOT translate the address into English.

|  |  |  |  |
| --- | --- | --- | --- |
| **STANDARDIZED TEST SCORES** | | | |
| Attach a photocopy of each test. Test results should not be older than 2 years. | | | |
| **Test** | **Score** | **Date taken** (dd/mm/yy) | **Location** |
| TOEFL  International |  |  |  |
| Institutional |  |  |  |
| IELTS |  |  |  |
| OTHER |  |  |  |
|  | | | |

|  |  |  |  |
| --- | --- | --- | --- |
| **TEACHING EXPERIENCE** | | | |
| Check one for the following for your current teaching profession and how long have you been teaching (after university graduation or S1 completion). | | | |
|  |  | Years | Institution |
|  | English language teacher |  |  |
|  | Indonesian language teacher |  |  |
|  | In-training to be a teacher of English |  |  |
|  | In-training to be a teacher of Indonesian |  |  |
|  | Other: |  |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **ACADEMIC HISTORY** | | | | | |
| List only degree(s) earned after high school or at university/college level. Start with the most current one. | | | | | |
| **University/Institute** | **Years** (From To) | **Country** | **Field of Study** | **Degree** | **GPA/IPK** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

|  |  |  |
| --- | --- | --- |
| **CURRENT ACADEMIC ENROLLMENT** | | |
| Are you currently enrolling or planning to enroll in an academic institution?  If YES, please complete the following. | | |
| **University :** |  | |
| **Department :** |  | |
| **Major :** |  | |
| **Current Semester :** |  | |
| **Level of Study :** |  | |
| **Program Start** (dd/mm/yy) **:** |  | |
| **Expected to Graduate** (dd/mm/yy) **:** | |  |
| **Plan to enroll** (dd/mm/yy) **:** | |  |

|  |  |
| --- | --- |
| **SCHOLASTIC DISTINCTIONS/HONORS** | |
| Start with the most current one. | |
| **Date** (dd/mm/yy) | **Distinction/Honors** |
|  |  |
|  |  |
|  |  |
|  |  |

|  |  |
| --- | --- |
| **PREVIOUS FULBRIGHT OR US GOVERNMENT SPONSORED GRANTS** | |
| If you have received a Fulbright grant (degree or non-degree) or other US Government sponsored grant, please complete the information. | |
| **Name of Grant :** |  |
| **Level of Study :** | (Master’s/PhD/Non Degree) |
| **US Institution :** |  |
| **Field of Study :** |  |
| **Departure Year :** |  |
| **Return Year :** |  |
| **Length of Program :** |  |
| **Status :** | (Completed/Not Completed) |

|  |  |  |  |
| --- | --- | --- | --- |
| **PROFESSIONAL HISTORY\*** | | | |
| List your work experience since university graduation. Start with the most current one. | | | |
| **Dates (To–From)** (Including Months) | **Position** | **Institution/Company** | **Location** |
|  |  |  |  |
| **Responsibility** | 1 | | |
|  | 2 | | |
|  | 3 | | |
|  |  |  |  |
| **Responsibility** | 1 | | |
|  | 2 | | |
|  | 3 | | |
|  |  |  |  |
| **Responsibility** | 1 | | |
|  | 2 | | |
|  | 3 | | |
|  |  |  |  |
| **Responsibility** | 1 | | |
|  | 2 | | |
|  | 3 | | |

\*Please attach additional pages if necessary.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **SOCIAL AND COMMUNITY INVOLVEMENT** | | | | |
| List professional, societal, fraternities or other organizations in which you now hold membership or in which you have been active in the past. (Indicate if you have held an elective office): | | | | |
| **Date** (dd/mm/yy) | **Position** | **Institution/Organization** | **Location** | **Responsibility** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **ARTICLES/BOOKS/UNPUBLISHED PAPERS/THESIS/DISSERTATION\*** | | | | |
| List your writings either published or not published. If the work is in a language other than English, please translate the title into English and include both original and English translation. Do not include the copy of the work along with the application. | | | | |
| **Year** | **Title of publication** (Original and English) | **Subject/Topic** | **Type** | **Publisher** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

\*Please attach additional pages if necessary.

|  |  |  |
| --- | --- | --- |
| **OBJECTIVES** | | |
| Write a clear and detailed description of your objectives. Give reasons for wanting to participate in the program. Explain how the FLTA Program fits with your previous education/training and your future objectives. Describe your future plans. **THIS STATEMENT IS AN IMPORTANT PART OF YOUR APPLICATION.** | | |
| **When selected, are you willing to perform actual classroom teaching duties? OR** | **Yes** | **No** |
| **Do you prefer to have primarily an assistant role (e.g. language lab supervision, tutoring, animating conversation group, etc.)?** | **Yes** | **No** |
| **Both options are acceptable to you:** | **Yes** |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **IDENTIFICATION OF REFERENCES** | | | |
| List the two persons from whom you have requested a letter of reference. These persons should know your work and your professional capabilities. | | | |
| **Name** | **Title/Position** | **Institution** | **E-mail/Tel** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **LIVING ABROAD** | | | |
| If you have traveled or lived outside Indonesia for more than three days, please specify dates, countries and purpose. | | | |
| **Date** (dd/mm/yy) | **Country** | **Purpose** | **Sponsor** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

|  |  |  |
| --- | --- | --- |
| **US VISA** | | |
| If you have previously applied for a U.S. visa or permanent residence, provide the information and the status of that application. Be specific. | | |
| **Date** (dd/mm/yy) | **Type of Visa** | **Status** |
|  |  |  |
|  |  |  |
|  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **OTHER SCHOLARSHIPS** | | | |
| If you are currently applying for other scholarship programs or holding any other scholarship, please specify program and status of your application (including Fulbright and other AMINEF administered scholarship programs). Be specific. | | | |
| **Date** (dd/mm/yy) | **Name of Scholarship** | **Type of Program** | **Status** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **ABOUT US** | | | | |
| How do you learn about Fulbright. | | | | |
|  **Newspaper ads** |  **Website** |  **Seminar** |  **Alumni** |  **Friend/colleague** |
|  **US Embassy** |  **University** |  **Workplace** |  **Other:** | |

|  |  |  |
| --- | --- | --- |
| **EMERGENCY CONTACT** | | |
| Provide information of a person in Indonesia to be notified in case of emergency. | | |
| **Name :** |  |  |
| **Relationship :** |  |  |
| **Address :** |  |  |
|  | **City:** | **Province:** |
|  | **Country:** | |
| **✆Home :** |  | **✆Cell-phone :** |
| **E-mail :** |  |  |

**DECLARATION**

* I hereby certify that the information I have provided on this application form and in any attached materials is accurate, complete and true to the best of my knowledge and belief, and I agree to notify AMINEF of any change in the above information or of any further information that might affect my eligibility for consideration as a prospective recipient of the Fulbright Scholarship award.
* I understand that by completing this application form there is no assurance that I will be awarded a grant.
* I understand that the scholarship offered is for the chosen and approved field and level of study program and I will not change my enrollment without consent from AMINEF and its cooperatives.
* I understand that no additional grant or study will be considered under this scholarship.
* I understand I will meet all the course requirements of the US education institution based on the approved length of the grant awarded.
* I understand I am not permitted to engage in employment beyond the J visa restriction and without consent from AMINEF and its cooperatives.
* I understand that I will return home upon the completion of my study as per J visa policy of **the** Two**-**Year Home Country Residence Requirement.
* I understand that I will not be eligible to continue my Fulbright selection process while I am undergoing another scholarship selection process or another scholarship program.
* I understand that grant funds are not sufficient to cover travel or support for my family and I will make necessary arrangements for the living expenses in Indonesia while I am away or in the U.S. if they wish to join me.
* I have no objection to publicity about my selection for a Fulbright Scholarship.

**Signature**: **Date**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The Fulbright educational exchange and the Hubert H. Humphrey program have been active in Indonesia since 1952 and 1979 respectively, with hundreds of notables from Indonesia’s academic community and key figures from the governmental, private and cultural sectors having traveled and studied in the United States. FULBRIGHT INDONESIA, The American-Indonesian Exchange Foundation (AMINEF) was established in 1987 to bring a higher level of cooperation and local involvement to the Fulbright Program. AMINEF runs an open, merit-based competition for Fulbright grants. Applications are reviewed by AMINEF selection team. Those applicants who meet the minimum standards of the program are then interviewed by a binational selection committee that includes experts from their fields. The recommendations of the selection committee are reviewed by AMINEF Board of Management. That list is then sent to the J. William Fulbright Foreign Scholarships Board in Washington for final approval.

|  |
| --- |
| RETURN THE COMPLETED APPLICATION AND SUPPORTING DOCUMENTS TO: |
| **AMERICAN INDONESIAN EXCHANGE FOUNDATION (AMINEF)**  **Intiland Tower, 11th Floor**  **Jl. Jend. Sudirman 32**  **Jakarta 10220** |
|  |
| APPLICATION CAN BE RETRIEVED FROM: |
| **www.aminef.or.id** |
|  |
| FOR ANY INQUIRIES: |
| **Ph. (021) 5793-9085/86**  **Fax. (021) 5793-9089**  **E-mail: infofulbright\_ind@aminef.or.id** |

|  |  |  |  |
| --- | --- | --- | --- |
| **CHECK LIST** | | | |
| Please check if you have attached the following documents in support of your application | | | |
| **NO** | **REQUIRED ITEMS** | **DESCRIPTION** | **COMPLETED** |
|  | **Application** | The application form is available at www.aminef.or.id |  |
|  | **Essay (Study Objective)** | See the application pg. 5 for details |  |
|  | **Letters of Reference** | Obtain two (2) from a lecturer/professor and work supervisor who know you well. You may obtain the letter in a sealed envelope and send it along with your application, or have the persons who give you the reference directly send it to AMINEF. |  |
|  | **Academic Transcripts\*** | Official, certified copies of your academic records for all post-secondary institutions attended; must list courses taken and grades received for each year of enrollment |  |
|  | **Official Translation of Academic Transcripts\*** | When yourofficial transcripts arenotissued in English, have official transcripts translated into English: must be literal, not interpretative |  |
|  | **Diploma(s)\*** | Copy of diploma in original language |  |
|  | **Official Translation of Diploma(s)\*** | When your diploma(s) are not issued in English, have diploma(s) translated into English: must be literal, not interpretative |  |
|  | **Standardized Tests TOEFL/IELTS\*** | Copy of most recent, less than 2 years old test result |  |
|  | **National ID (KTP)/Passport\*** | Copy of both or either one and is still valid |  |
|  | **Curriculum Vitae** | Provide the most complete and current one |  |

\* Do not attach original documents, only certified copies.

**THIS FORM IS TO BE FILLED OUT COMPLETELY AND ACCURATELY.**

**WE REGRET INCOMPLETE APPLICATION WILL NOT BE CONSIDERED.**